

**HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE**

**REGULAR MEETING**

**December 12, 2017**

**AGENDA**

- 1. CALL TO ORDER**
  - \* Salute to Flag**
- 2. STATEMENT OF NOTICE OF PUBLICATION**
- 3. ROLL CALL**
- 4. READING AND APPROVAL OF PREVIOUS MINUTES**
- 5. PUBLIC HEARING ON RESOLUTIONS**
- 6. CONSENT AGENDA RESOLUTION (see attached)**
  - No. 2017-16 Approving December's Bill List**
- 7. RESOLUTIONS TO BE READ IN FULL**
  - No. 2017-17 Approval of Inter Local Agreement with the  
Housing Authority of the City of Perth Amboy**
- 8. REPORT OF EXECUTIVE DIRECTOR**
- 9. REPORT OF COMMITTEES**
- 10. UNFINISHED BUSINESS**
- 11. NEW BUSINESS**
- 12. PUBLIC PORTION OF THE MEETING**
- 13. ADJOURNMENT**



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**SAYREVILLE HOUSING AUTHORITY  
650 WASHINGTON ROAD  
SAYREVILLE, NEW JERSEY 08872**

**ABSTRACT FROM THE REGULAR MEETING OF  
THE HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE  
HELD ON NOVEMBER 15<sup>TH</sup>, 2017**

The regular meeting of the Housing Authority of the Borough of Sayreville was held directly following the 5:00 pm Agenda Meeting in the offices of the Authority, 650 Washington Road, Sayreville, New Jersey 08872.

Chairman Gonzalez-Gomez called the meeting to order and, upon roll call, the following answered present:

Upon roll call, the following answered present:

Commissioner Green  
Commissioner Olchaskey  
Commissioner Rappleyea  
Commissioner Redford

Also present were:

Douglas G. Dzema, Executive Director  
Casper P. Boehm, Attorney  
Thomas Furlong, Accountant  
Alycia Brown, Administrative Assistant

The following were absent:

Commissioner Robinson  
Commissioner Duffy

**APPROVAL OF PREVIOUS MINUTES**

Commissioner Redford motioned to approve the minutes of the October's meeting as written and received. Commissioner Olchaskey second the motion and, upon roll call, all voted yes.

**PUBLIC HEARING**

The Chairman opened this portion of the meeting to the public

**RESOLUTION NO. 2017-14**

Authorizing the Housing Authority to pay the sum of \$208,223.44 as per the attached bill list for the months of November 2017.

Upon a motion by Commissioner Redford and a second by Commissioner Rappleyea, the Commissioners voted unanimously to approve the Resolution

**RESOLUTION NO. 2017-15**

Approval of Submitting the Housing Authority's 2018 Budget.

Upon a motion by Commissioner Rappleyea and a second by Commissioner Redford, the Commissioners voted unanimously to approve the Resolution.

**REPORT OF THE EXECUTIVE DIRECTOR**

Commissioner Olchaskey motioned to accept the Director's Report as written and presented. Upon a second motion by Commissioner Redford the Commissioners unanimously accepted the Director's Report.

Director Dzema reviewed both his and Doug Sabey's written reports and answered several questions.

**REPORT OF COMMITTEES**

The finance committee met to discuss the inter-local agreement with the City of Perth Amboy Housing Authority and agreed to continue the relationship.

Tom Furlong also reported that the budget will be submitted to the state.

**UNFINISHED BUSINESS**

Director Dzema stated that the upgrade of the community room will began after the holidays along with the 1<sup>st</sup> floor improvements.

**NEW BUSINESS**

Discussion was held regarding the appointments of commissioners for The Sayreville Housing Authority. Clarification is needed on the proper guidelines and procedures.

**PUBLIC PORTION OF THE MEETING**

Members of the Public did not appear before the Board.

**ADJOURNMENT**

Commissioner Olchaskey motioned to adjourn the meeting. Upon a second by Commissioner Green, the Chairman adjourned the November meeting of the Sayreville Housing Authority.

Respectfully Submitted,

  
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Douglas G. Dzema, Executive  
Director/Secretary