

HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE

REORGANIZATIONAL MEETING

FEBRUARY 14, 2017

- 1. CALL TO ORDER, SHORT PRAYER, SALUTE TO FLAG**
- 2. STATEMENT OF NOTICE OF PUBLICATION**
- 3. ROLL CALL**
- 4. REORGANIZATION**
- 5. READING AND APPROVAL OF PREVIOUS MINUTES**
- 6. PUBLIC HEARING ON CONSENT AGENDA RESOLUTIONS**
- 7. CONSENT AGENDA RESOLUTIONS (see attached)**

2017-02 Approving February Bill List

- 8. RESOLUTIONS TO BE READ IN FULL**

2017-03 Designating Bank Depositories
2017-04 Hiring an Attorney, 03/01/2017-02/28/2018
2017-05 Hiring an Auditor, F.Y.E. 12/31/2016
2017-06 SEMAP Certification

- 9. REPORT OF EXECUTIVE DIRECTOR**
- 10. REPORT OF COMMITTEES**
- 11. UNFINISHED BUSINESS**
- 12. NEW BUSINESS**
- 13. PUBLIC PORTION OF THE MEETING**
- 14. ADJOURNMENT**



Phone: (732) 721-8400

Fax: (732) 721-0062

**SAYREVILLE HOUSING AUTHORITY
650 WASHINGTON ROAD
SAYREVILLE, NEW JERSEY 08872**

**ABSTRACT FROM A REGULAR MEETING OF THE
HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE
HELD ON THE 10th DAY OF JANUARY 2017**

The regular meeting of the Housing Authority of the Borough of Sayreville was held directly following the 5:00 p.m. Agenda Meeting in the office of the Authority, 650 Washington Road, Sayreville, New Jersey 08872.

Chairman Gonzalez-Gomez called the meeting to order and, upon roll call, the following answered present:

Commissioner Duffy
Commissioner Olchaskey
Commissioner Redford
Commissioner Rappleyea
Commissioner Green

Also present were:

Douglas G. Dzema, Executive Director
Thomas Furlong, Accountant
Casper P. Boehm, Esq., Attorney
Alycia Brown, Administrative Assistant

And the following were absent:

Commissioner Robinson

APPROVAL OF PREVIOUS MINUTES

Commissioner Olchaskey motioned to approve the minutes of the December's meeting as written and presented. Commissioner Redford seconded the motion; and, upon roll call, all voted yes.

PUBLIC HEARING

None

RESOLUTION NO. 2017-01

Authorizing the Housing Authority to pay the sum of \$219,999.97, as per the attached bill list, for services to said Authority for the month of January 2017.

Upon a motion by Commissioner Duffy and a second by Commissioner Olchaskey, the Commissioners voted unanimously to approve the Resolution.

REPORT OF THE EXECUTIVE DIRECTOR

Commissioner Olchaskey motioned to accept the Director's Report as written and presented. Upon a second motion by Commissioner Rappleyea the Commissioners unanimously accepted the Director's Report.

Director Dzema reviewed both his and Doug Sabey's written reports and answered several questions.

REPORT OF COMMITTEES

The building and grounds committee will come together to discuss the sliding doors and the flooring that will be installed in the back of Gillette Manor.

UNFINISHED BUSINESS

The carpet on the wall in the main entrance of the building will be replaced due to discoloration at no cost to Gillette Manor.

NEW BUSINESS

Discussion was held regarding an incident of possible theft in the storage rooms on the 3rd floor of the building. There will be locks installed on each storage room door and keys will be given out to tenants whose belongings are in that room as a preventative measure of any future occurrences.

Commissioner Olchaskey mentioned implementing a protocol of who to contact when there are emergency situations within Gillette Manor. Director Dzema stated that he should be first contact and he will provide guidance from there.

There was also discussion held on calling a town hall meeting with the tenants of Gillette Manor to go over the rules and regulations of the building along with discussing any concerns that they may have.


PUBLIC PORTION OF THE MEETING

Members of the Public did not appear before the Board

ADJOURNMENT

Commissioner Duffy motioned to adjourn the meeting. Upon a second by Commissioner Olchaskey, the Chairman adjourned the December meeting of the Sayreville Housing Authority.

Respectfully Submitted,



Douglas G. Dzema, Executive
Director/Secretary