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**SAYREVILLE HOUSING AUTHORITY
650 WASHINGTON ROAD
SAYREVILLE, NEW JERSEY 08872**

**ABSTRACT FROM THE REGULAR AND REORGANIZATION MEETING OF
THE HOUSING AUTHORITY OF THE BOROUGH OF SAYREVILLE
HELD ON FEBRUARY 14th, 2018**

AMENDED MARCH 12, 2018

The regular meeting of the Housing Authority of the Borough of Sayreville was held directly following the 4:00 pm Agenda Meeting in the offices of the Authority, 650 Washington Road, Sayreville, New Jersey 08872.

Chairman Gonzalez-Gomez called the meeting to order.

Upon roll call, the following answered present:

Commissioner Green
Commissioner Redford
Commissioner Olchaskey
Commissioner Rappleyea
Commissioner Rittenhouse

Also present were:

Douglas G. Dzema, Executive Director
Casper P. Boehm, Attorney
Thomas Furlong, Accountant
Alycia Brown, Administrative Assistant

The following were absent:

Commissioner Robinson

REORGANIZATION

Executive Director Dzema called the Reorganization Meeting of the Housing Authority to order, he then opened the floor to nominations for the position of Chairman of the Authority.

Commissioner Redford nominated Commissioner Olchaskey with Commissioner Green seconding the nomination. **Commissioner Rappleyea nominated Commissioner Gonzalez-Gomez and Commissioner Gonzalez-Gomez declined**

The Executive Director closed the floor for nominations. Upon roll call, Commissioners Green, Gonzalez-Gomez, Olchaskey and Redford voted yes. Commissioners Rittenhouse and Rappleyea voted no. Kenneth Olchaskey was elected Chairman of the Housing Authority.

The Executive Director opened the floor to nominations for the Vice Chairmanship. Commissioner Redford, with a second by Commissioner Green, nominated Commissioner Jorge Gonzalez-Gomez.

The Executive Director closed the floor for nominations. Upon roll call, Commissioners Green, Gonzalez-Gomez, Olchaskey and Redford voted yes. Commissioners Rittenhouse and Rappleyea voted no. Commissioner Gonzalez-Gomez was elected Vice-Chairman.

Chairman Gonzalez-Gomez headed the meeting as Chairman.

APPROVAL OF MINUTES

Commissioner Redford motioned to approve the minutes of the January regular meeting as written and received. Commissioner Rappleyea seconded the motion and, upon roll call, all voted yes.

PUBLIC HEARING ON CONSENT AGENDA ITEMS ONLY

Chairman dispensed with this portion of the meeting.

RESOLUTION NO. 2018-03

Authorizing the Housing Authority to pay the sum of \$208,301.24, as per the attached bill list for the month of February 2018.

Upon a motion by Commissioner Olchaskey, and a second by Commissioner Rittenhouse, the Commissioners voted unanimously to adopt Resolution 2018-03 as written and presented.

RESOLUTION NO. 2018-04

Designating certain depositories for the deposit of federal funds and reaffirming the Executive Director as the individual responsible for the Authority's deposits and investments.

Upon a motion by Commissioner Rittenhouse, and a second by Commissioner Olchaskey, the Commissioners voted unanimously to adopt Resolution 2018-04 as written and presented.

RESOLUTION NO. 2018-05

Resolution authorizing the Executive Director to enter into a contract with Casper P. Boehm, Jr. Esq. for legal services to the Authority commencing March 1, 2018 through February 28, 2019.

Casper P. Boehm, Norris McLaughlin & Marcus, PA, Roman Rabinovich, Esq., and Lawrence Sachs submitted proposals.

Upon a motion by Commissioner Olchaskey, and a second by Commissioner Green, the Commissioners voted unanimously to adopt Resolution 2018-05 as written and presented.

RESOLUTION NO. 2018-06

Resolution authorizing the Executive Director to enter into a contract with the firm Francis J. McConnell to act as independent auditors for the Authority, F.Y.E. 12/31/2017.

Francis J. McConnell and Holman Frenia Allison, PC submitted proposals.

Upon a motion by Commissioner Olchaskey, and a second by Commissioner Green, the Commissioners voted unanimously to adopt Resolution 2018-06 as written and presented.

RESOLUTION NO. 2018-07

Resolution approving the Revision of Sayreville Housing Authority's Admin Plan

Upon a motion by Commissioner Olchaskey, and a second by Commissioner Redford, the Commissioners voted unanimously to adopt Resolution 2018-07 as written and presented.

REPORT OF THE EXECUTIVE DIRECTOR

Upon a motion by Commissioner Rappleyea, and a second by Commissioner Olchaskey the Commissioners unanimously voted to accept the Executive Director's written report as part of the minutes. Upon roll call, all voted yes.

REPORT OF COMMITTEES

None

UNFINISHED BUSINESS

Executive Director Dzema will meet with the Borough to discuss how Gillette Manor affects the COAH obligations.

Executive Director Dzema also stated that the 1st floor replacement will go out for bidding to obtain equitable prices. In addition, we are moving along with the upgrade to the community room.

NEW BUSINESS

There was discussion held regarding tenants requesting use of community room, it has been decided that if the request is reasonable the staff can approve of the use.

PUBLIC PORTION OF THE MEETING

As no members of the public were present the Chairman dispensed with this portion of the meeting.

ADJOURNMENT

Commissioner Olchaskey motioned to adjourn the meeting. Upon a second by Commissioner Rittenhouse, Chairman Gonzalez adjourned the February meeting of the Authority.

Respectfully Submitted,

Douglas G. Dzema, Executive
Director/Secretary